



BURY COUNCIL CONSTITUTION

Approved by Council on 24 November 2021

Version 4

Contents

Contents *(Pages 7 - 8)*

Part 1 - INTRODUCTION AND SUMMARY *(Pages 9 - 10)*

Part 2 - ARTICLES

Article 1 - The Council and the constitution *(Pages 11 - 14)*

Article 2 - Councillors *(Pages 15 - 18)*

Article 3 - Citizens and the Council *(Pages 19 - 20)*

Article 4 - The Council meeting *(Pages 21 - 22)*

Article 5 - The Leader and the Cabinet *(Pages 23 - 24)*

Article 6 - Council Committee Structure *(Pages 25 - 26)*

Article 7 - Joint Arrangements *(Pages 27 - 30)*

Article 8 - The Chief Executive and other staff *(Pages 31 - 32)*

Article 9 - Decision-making *(Pages 33 - 34)*

Article 10 - Finance, Contracts and Legal Matters *(Pages 35 - 36)*

Part 3 - THE FUNCTIONS SCHEME

Section 1 Council Functions *(Pages 37 - 44)*

Section 2 - Local Choice Functions *(Pages 45 - 48)*

Section 3 - Committee Functions *(Pages 49 - 62)*

Section 4 - Cabinet Functions *(Pages 63 - 66)*

Section 5 - Scrutiny Function *(Pages 67 - 70)*

Section 6 - Additional Arrangements *(Pages 71 - 74)*

Section 7 - Officer Functions *(Pages 75 - 94)*

Part 4 - PROCEDURE RULES

Section 1 - Council Procedure Rules *(Pages 95 - 112)*

Section 2 - Committee Procedure Rules *(Pages 113 - 134)*

Section 3 - Access to Information Rules *(Pages 135 - 146)*

Section 4 - Budget and Policy Framework Rules *(Pages 147 - 154)*

Section 5 - Contract Procedure Rules *(Pages 155 - 166)*

Section 6 - Financial Regulations *(Pages 167 - 196)*

Section 8 - Officer Employment Procedure Rules *(Pages 197 - 208)*

Part 5 - THE CODES AND GUIDANCE

Section 1 - Councillor Code of Conduct *(Pages 209 - 218)*

Section 2 - Employee's Code of Conduct *(Pages 219 - 226)*

Section 3 - Protocol on Member and Officer Relations *(Pages 227 - 242)*

Section 4 - Anti Fraud and Corruption - Whistleblowing Policy *(Pages 243 - 254)*

Section 5 - Monitoring Officer Protocol *(Pages 255 - 260)*

Section 6 - Public Participation Guidance *(Pages 261 - 268)*

Section 7 - Probity in Planning Guidance *(Pages 269 - 284)*

PART 6

Councillors Allowance Scheme *(Pages 285 - 292)*

PART 7

CABINET PORTFOLIOS, MEMBERSHIP OF THE COMMITTEE AND COUNCIL MANAGEMENT STRUCTURE *(Pages 293 - 322)*

PART 8

Constitutional Review Timeline (*Pages 323 - 326*)